

Request for Cultural Support

Date request
Received:

APPROVED

By: (Initials) _____

COMMUNITY/LOCATION: _____

Contact Names: _____

Phone #: _____

Email: _____

Individual Request from: _____

Phone #: _____ email: _____

COMMUNITY / ORGANIZATION Requests

- ☐ Crisis Support
- ☐ Community or Public Event
- ☐ Ceremony (type) _____
- ☐ Workshop (type) _____
- ☐ Celebration (type) _____
- ☐ **MMIWG EVENT** _____

☐ ESTIMATE
sent

☐ INVOICE
sent

☐ FEEDBACK
requested

INDIVIDUAL / FAMILY Request

- ☐ Brushing (type) _____
- ☐ Emotional Support
- ☐ Client Follow-up
- ☐ Help with paperwork (type) _____
- ☐ Celebration (type) _____
- ☐ Other: _____

DATE(s) requested: _____ Travel days: _____

ADDRESS where request will take place: _____

Start time: _____ End time: _____

Is there a separate private area available for the Team to work in? ☐ No ☐ Yes

Will any meals be provided? ☐ No ☐ Yes

B	L	D
---	---	---

How many people are expected? _____

Reason Support is Needed

FOR OFFICE USE ONLY

RHSW assigned: _____

Cultural Support Person(s) required? ☐ No ☐ Yes (how many?) _____

1)	2)	3)
4)	5)	6)



Details for Chq Req		Dates of trip:					
Team Member's Name	Mileage for chq	Honouraria (how many?)	Meals & Incidentals B L D I				Other
	_____ km						
	_____ km						
	_____ km						
	_____ km						
	_____ km						
	_____ km						
TRAVEL Details: <i>(attach paperwork)</i>							
TTL Vehicle <i>(What dates?)</i>	<i>(Add to VEHICLE CALENDAR and record mileage for monthly mileage report)</i>						
Hotel / Accommodations <i>Name/address/ room confirmation #s</i>							
Ferry <i>Dates / times (use ferry card)</i>							
Airline <i>Dates / times Airline, etc</i>							
Car Rental <i>Dates / times/ driver</i>							

